



Criminal History Check & Consent Form

TAFE QUEENSLAND

Important information: The criminal history check will be conducted by the Queensland Police Service for the purpose of the below named person undertaking paid or unpaid work with TAFE Queensland

Section 1 Details of Position

Position Title:	
Position Type and Status:	
Location:	

Section 2 Applicant / Employee Details

Preferred Title:		Gender:	
Legal Surname		Legal Given Names	
Former Name/s <small>Eg. Maiden Name, Married Name/s or Aliases</small>			
Residential Address:			
Suburb/Town:		Postcode:	State:
Date of Birth:		Contact Number:	
Email:			
Place of Birth: <small>(ALL DETAILS REQUIRED)</small>	TOWN/CITY:	STATE and COUNTRY:	

Have you ever resided in New Zealand for 12 months or more, provided you were 16 years of age or older at the time you resided in New Zealand? If 'Yes' it is required that you complete the New Zealand Police Vetting Consent Form.	Yes	No
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Section 3 Obligation to Disclose

Applicants for employment with TAFE Queensland are required to disclose any criminal history. (Refer to TAFE Queensland Act 2013 and Criminal History Procedure for further information) If you have answered YES to having a criminal history, please attach relevant details including type of conviction, date and place of conviction. Such disclosure will not necessarily preclude an applicant from appointment. If you answered YES, a criminal history check will still occur.	Do you have any criminal history?
	Yes No

Section 4 Proof of Identity

You **MUST** attach a legible photocopy of two (2) documents:

- 2 primary identification documents (birth certificate, citizenship certificate, current Australian or overseas passport, current Department of Immigration and Citizenship travel document, current driver's licence, or current proof of age card); **OR**
- 1 primary identification document (as listed above) & 1 secondary identification document (Medicare card, pensioner concession card, financial institution cards or statements, student identification cards issued by an Australian educational institution or recent notice of assessment issued under the Income Tax Assessment Act 1997 (Cth).

Section 5 Declaration

I declare that the information above and documents provided with this form are true and correct. I consent to TAFE Queensland obtaining information from police, courts, prosecuting authorities and other relevant bodies under the TAFE Queensland Act 2013 and consent to the disclosure of hthis information to relevant parties.

Signature of person named above		Date:	
In the presence of:	Witness Printed Name		
	Signature of Witness	Date:	

Complete and upload signed consent form and legible identification documents via the SendSafely link provided.

If you experience any issues email: peopleintafe@tafeqld.edu.au.

PRIVACY NOTICE

The use of information associated with criminal history checks is covered by the confidentiality provisions within the TAFE Queensland Act 2013, Information Privacy Act 2009 and Information Privacy Guidelines and by submitting this form the agency is authorised to:

- Seek information from the Queensland Police Service, and other Police Services in Australia for an Australian National Criminal History Check, for any details of any convictions (including any charges, convictions (including findings of guilt or pleas of guilty, whether or not a conviction was recorded) and certain investigative information, or
- Seek additional information from courts, police and prosecuting authorities.

An applicant can withdraw their consent to screening at any time before a decision is made about a person's suitability. If consent is withdrawn employment cannot be offered.

Under section 36 of the TAFE Queensland Act 2013 employees are required to give notice of any charge or conviction for an indictable offence. The Act also requires prosecuting authorities to notify the chief executive if an employee is charged with a relevant offence. For an employee engaged in child related duties, this notification also includes other relevant police information.

LINKS:

TAFE Queensland Criminal History Check Procedure

TAFE Queensland Act 2013

[Information Privacy Act 2009](#)

[Information Privacy Guidelines](#)